

**PAC MEETING MINUTES**  
**14 JULY 2015**

**1. CORPS FOUNDATION UPDATE – GREG MILLER**

- **Enduring Service Award** – Criteria was sent to HQ for comment. There is concern with the appearance of preference or conflict of interest with a private sector/ for profit corporation so we should let the Corps Foundation manage the whole nomination process and selection. It's okay for Bass Pro to provide funding for the coins as long as the coins do not have a Bass Pro logo on them. Greg indicated the Foundation might drop the extra benefits/prize package and make it more like the Legends/Beacon award. The team agreed it would be difficult to run the award program through a self-nomination process. Greg indicated he would get with the board and see if they can ask Bass Pro for extra time until we have an opportunity to get approval from OC as to whether or not we can use Corps staff time to do the application and make the presentation.
- **Little Green Light** – The Foundation just set up a professional database for potential members. They put out an appeal for memberships from a list of inactive members. They are getting some input. This is one of the measures they are using to build membership. Will use the water safety campaign to show potential members progress the Foundation is making. Greg asked if we have potential organizations to pass those e-mail addresses to the Foundation.
- **Coast Guard Grant** – Working with Pam Doty to make a splash with the new water safety campaign. All Foundation financial records reviewed and everything went well. The contractor is due to finish in August. A final report is due to the Coast Guard by October 31.
- **Communications Committee** – Still building that committee. Changes have already been made to the Facebook page and updates to the website are coming.

**2. EXCELLENCE IN PARTNERSHIP/VOLUNTEER AWARD**

- Miriam will finalize the score sheets and is working with someone with design skills to design a plaque.
- Discussed packages we are seeing for volunteer coins. Everyone needs to keep a list of potential questions to ask, criteria to develop, and thoughts for improvement. We have received 13 inquiries so far.

**3. PAC TEAM FALL MEETING OCT 19 – 23 IN TULSA**

- **POC** - Titus asked Allen or Heather to send one of the previous agendas so he could give them an idea of what we need. Heather indicated she would send the ones from New England and Albuquerque.
- **In case of shut down** – Week of November 2 or December 14. Titus will ask the District if either of those work.

**4. PROSPECT CLASSES**

- Review class sessions on SharePoint site and make updates as needed.
- Stacy, Allen, and Miriam have provided partnership scenario feedback.
- PowerPoint updates must be completed by the end of August.
- Miriam will write up Choctaw MOU as a possible scenario.

**5. WEBINAR SCHEDULE**

- Encourage all PAC members to participate in the webinars. Webinar schedule is sent via meeting invitations.

#### **6. PAC TEAM FUNDING UPDATE- ALLEN**

- **Remaining Items** – Handshake will most likely be reduced to \$250 for FY 16/17. We don't know what the other program managers have submitted. Scott asked for specifics on what was spent and how remaining funding will be used. Scott and Mary have not made any final decisions on where cuts are planned.

#### **7. HANDSHAKE UPDATE ALLEN**

- The webinar announcement went out on June 26.
- Next webinar July 27 @ 1100 EDT.

#### **8. WRRDA UPDATE- HEATHER**

- Heather talked to the guidance coordinator and she said Sec 1047(e) training and Sec 1047(d) volunteer are ready to go up to the ASA.
- Section 1047(b) Cooperative Management section doesn't allow us to do anything. OC will send a response up to ASA to explain that the language doesn't allow anything new and that we will not provide guidance on language that will just cause more confusion.
- Section 1047(c) Cooperative Agreements has not been reviewed.

#### **9. NATIONAL COOPERATIVE AGREEMENT (FT. WORTH) UPDATE – HEATHER**

- Still not posted on Grants.gov. All of the HQ paperwork is done. We are waiting on Ft Worth to post it.

#### **10. PARTNERSHIP INTERN PROGRAM- ALLISON**

- Heather sent the proposal to Mary but she hasn't reviewed it. If it gets approved, this will most likely be held until more funding is available to support it.

#### **11. MILITARY PARTNERSHIPS- USE OF TROOPS FOR TRAINING EXERCISES - HEATHER**

- There is no official response from Army general counsel yet. Interim guidance is that we can't accept their services for free.

#### **12. LEXIS NEXIS SPRING TRIAL PERIOD – HEATHER**

- Trial period is over. Heather is trying to collect data of past costs so she can prepare an analysis of it v. Lexis Nexis.

#### **13. FLOW OF MONEY GRAPHIC – HEATHER**

- Heather asked if there were any other comments. .
- Mary is reviewing it. She likes the general idea.
- Graphic will be used in future Prospect classes.

#### **14. NEXT CALL. – AUGUST 17, 11:00 EDT**

#### **15. ACTION ITEMS**

- **Heather**
  - Send Titus agendas from New England and Albuquerque.

- **Miriam**
  - Finalize score sheet
  - Design new plaque
  - Write new scenario based on Choctaw nation MOU.
- **Alana** - Alana will give Rex a call regarding military partnerships.
- **Titus** – Talk to Tulsa District about schedule and alternate dates (week of Nov 2 or Dec 14).
- **Peanut Gallery**
  - Send partnership scenario inputs to Heather before next call.
  - Update PowerPoint slides for Fall class.